

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

SPECIAL CONSERVATORS' CONFIDENTIAL MEETING to be held on 30th August 2016 at 2.00pm in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

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|----------------|---|----------------|
| 08.16.1 | Apologies | |
| 08.16.2 | Declarations of Personal or Prejudicial Interests
in Respect of Items to be Considered at this Meeting | |
| 08.16.3 | Minutes of the Meeting held on 11th July 2016 | Page 1 |
| 08.16.4 | Updates: Charles Russell Speechlys and Montagu
Evans | Page 13 |
| 08.16.5 | Access to the New Development at Putney Lower
Common | Page 33 |

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 10th October 2016 at 6.00pm in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

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| 10.16.1 | Apologies | |
| 10.16.2 | Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting | |
| 10.16.3 | Minutes of the Board Meetings held on: | |
| | a. 11 th July 2016 | Page 1 |
| | b. 30 th August 2016 | Page 13 |
| 10.16.4 | Matters Arising only from July 2016 | Page 23 |
| 10.16.5 | Responding to the Requirements of the Statutory Inquiry | Page 25 |
| | a. Release of LPP Material | |
| | b. Direction under Section 47(2) of the Charities Act 2011 | |
| | c. Order under Section 47(2) of the Charities Act 2011 | |
| | d. Response to Mrs Burmiston's e-mail 03.10.16 | |
| 10.16.6 | Outstanding Matters Associated with the New Development at Putney Lower Common | Page 111 |
| 10.16.7 | Financial Update and Strategy | Page 152 |
| 10.16.8 | Top X Risk Update | Page 157 |
| 10.16.9 | To Receive the Notes: | |
| | a. Wildlife and Conservation Meeting | Page 162 |
| | b. Stakeholder Meeting | Page 170 |
| 10.16.10 | Proposed General Open Meeting | |

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL SPECIAL MEETING to be held on 14th November 2016 at 6.00pm in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

- 11.16.1 Apologies**
- 11.16.2 Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting**
- 11.16.3 Complaint against elected Conservator [REDACTED]**
- (a) Chairman's Report Page 1**
 - (b) Formal Complaint 4th October 2016 Page 9**
 - (c) Supplementary Complaint 10th November 2016 Page 43**
 - (d) WPCD Disciplinary Procedures For Breaches of the Code Of Conduct and Principles and Standards Page 53**
 - (e) Draft Terms Of Reference For Disciplinary Procedures Working Party Page 55**

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

SPECIAL CONSERVATORS' CONFIDENTIAL MEETING to be held on 28th November 2016 at 3.30pm in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

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|---------|--|---------|
| 11.16.1 | Apologies | |
| 11.16.2 | Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting | |
| 11.16.3 | Alteration of Board Resolution | Page 1 |
| 11.16.4 | Update ██████████ ██████████ ██████████ ██████████ ██████████ ██████████
Pension ██████████ | Page 3 |
| 11.16.5 | Consideration of the Retrospective Valuation Report and Guidance/Advice of Charles Russell Speechlys | Page 39 |

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 12th December 2016 at 6.00pm in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

PART A

- | | | |
|-----------------|---|----------------|
| 12.16.1 | Apologies | |
| 12.16.2 | Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting | |
| 12.16.3 | Minutes of the Board Meeting held on 10th October 2016 | Page 1 |
| 12.16.4 | Matters Arising | Page 15 |
| 12.16.5 | Draft Outturn Budget 2016/17 and proposed Budget 2017/18, including Levy and Salary Increase | Page 29 |
| 12.16.6 | Reinstating Finance and Investment Sub-Committee | Page 55 |
| 12.16.7 | Proposal to Install Electric Bus Charging Point | Page 61 |
| 12.16.8 | Top X Risk Update | Page 71 |
| 12.16.9 | To Receive the Notes of the Wildlife and Conservation Meeting | Page 75 |
| 12.16.10 | Proposed General Open Meeting | |

End of PART A of the Board Meeting

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 12th December 2016 at 6.00pm in the Information Centre, Wimbledon Common, London SW19 5NR

THESE PAPERS CONTAIN CONFIDENTIAL AND LEGALLY PRIVILEGED INFORMATION

AGENDA

PART B

- | | | |
|----------|---|---------|
| 12.16.11 | Apologies | |
| 12.16.12 | Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Part of the Meeting | |
| 12.16.13 | Update Pension [REDACTED]
[REDACTED] | Page 1 |
| 12.16.14 | Minutes of the Special Board Meetings held on 14 th November 2016 | Page 3 |
| 12.16.15 | Working Party Report & Recommendations Regarding the Complaint Against Elected Conservator [REDACTED] | Page 11 |
| 12.16.16 | Resolutions of the Special Board Meetings held on 28 th November 2016 (Part A up to the point at which the conflicted Conservators left the meeting) | Page 41 |
| 12.16.17 | Resolutions of the Special Board Meeting held on 28 th November 2016 (Part B) | Page 43 |
| 12.16.18 | CRS Proposal Responding to the Next Steps of the Charity Commission Formal Action Plan | Page 45 |

*This item may need to move the down the agenda

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

SPECIAL CONSERVATORS' CONFIDENTIAL MEETING to be held on 8th February 2017 at 10.00am in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

PART 1 Non-conflicted Conservators (10.00am – 11.45am)

02.17.1 Apologies

02.17.2 Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting

02.17.3 Consideration of the Retrospective Valuation Report and Guidance/Advice of Charles Russell Speechlys (Information to be circulated separately)

PART 2 All Conservators except [REDACTED] (12noon)

02.17.4 Apologies

02.17.5 Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting

02.17.6 Consideration of Additional Interim Measures regarding [REDACTED]

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 13th February 2017 at 6.00pm

AGENDA

PART A

02.17.1A	Apologies	
02.17.2A	Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting	
02.17.3A	Minutes of the Board Meeting:	
	Part A Special Board Meeting 28 th November 2016	Page 1
	December Board Meeting Part A	Page 7
	December Board Meeting Part B (i)	Page 13
02.17.4A	Matters Arising	Page 21
02.17.5A	Ministerial Appointment Process to the Board of Conservators by the Secretary of State for Defence	Page 23
02.17.6A	Update on Elected Conservator [REDACTED]	Page 51
02.17.7A	Update on the Levy- Map and Richmond Properties (contains LPP advice)	Page 61
02.17.8A	Update on the Pension [REDACTED] (contains LPP advice)	Page 119
02.17.9A	Budget Update	Page 127
12.17.10A	Communication with the Public - Putney Hospital (contains LPP advice)	Page 133
	Putney Society Letter	
	Response to [REDACTED] FoI/EIR Request	
	General Open Meeting	
02.17.11A	Top X Risk Update	Page 149
02.17.12A	To Receive the Notes:	
	Wildlife and Conservation Meeting	Page 153
	Stakeholder Group	Page 161

End of PART A of the Board Meeting

Request by Chairman for an Informal Discussion about possible General Open Meeting

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 13th February 2017

AGENDA

PART B

02.17.1B Minutes of the Board Meeting:

Part B Special Board Meeting 28th November 2016	Page
December Board Meeting Part B (ii)	Page

Papers to Follow

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

SPECIAL CONSERVATORS' CONFIDENTIAL MEETING to be held on 22nd March 2017 at 9.00am in the Information Centre, Wimbledon Common, London SW19 5NR

AGENDA

All Conservators except [REDACTED]

03.17.1 Apologies

03.17.2 Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered at this Meeting

**03.17.3 Consideration of Additional Interim Measures [REDACTED]
[REDACTED]**

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING PART A to be held on 10th April 2017 at 6.00pm in the Information Centre, Windmill Road, Wimbledon Common SW19 5NR

AGENDA

PART A

- 04.17.1A** Apologies
- 04.17.2A** Appointments:
- i. Chairman
 - ii. Vice-Chairman
 - iii. Appointees to the Wildlife & Conservation Forum
- 04.17.3A** Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting
- 04.17.4A** Minutes of the Board Meeting:
- i. Part 2 Special Board Meeting 8th February 2017 Page 1
 - ii. Part A Board Meeting 13th February 2017 Page 5
 - iii. Special Board Meeting 22nd March 2017 Page 21
- 04.17.5A** Matters Arising Page 25
- 04.17.6A** Update on Charity Commission
- i. Statutory Inquiry Page 27
 - ii. [REDACTED]
- 04.17.7A** Ministerial Appointment Process to the Board of Conservators by the Secretary of State for Defence Page 197
- 04.17.8A** Proposed Commons Strategy Page 229
- 04.17.9A** Monitoring Report Spring/Summer 2016 Page 255
- 04.17.10A** National Vegetation Classification Survey 2016 Page 337
- 04.17.11A** WPCC Top X Risk Annual Review Page 341
- 04.17.12A** Finance & Insurance Update Page 345
- 04.17.13A** Proposal for Windmill Car Park Voluntary Donations Scheme Page 351
- 04.17.14A** Proposals for Fundraising Page 355
- 04.17.15A** To Receive the Draft Notes of the:
- i. Wildlife and Conservation Meeting Page 359
 - ii. Stakeholder Group Page 365
- 04.17.16A** To approve the Minutes of the Annual Open Meeting 2016 Page 371

End of PART A of the Board Meeting

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

**CONSERVATORS' CONFIDENTIAL MEETING PART B to be held on 10th April 2017 in the
Information Centre, Windmill Road, Wimbledon Common SW19 5NR**

AGENDA

PART B

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|-----------------|---|---------|
| 04.17.1B | Apologies | |
| 04.17.2B | Declarations of Personal or Prejudicial Interests in Respect
of Items to be Considered in this Part of the Meeting | |
| 04.17.3B | Minutes of the Board Meeting: | |
| | i. Part A Special Board Meeting 8 th February 2017 | Page 1 |
| | ii. Part B Board Meeting 13 th February 2017 | Page 9 |
| 04.17.4B | Statutory Inquiry Item 1 of the Direction | Page 13 |

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on 12th June 2017 at 6.00pm in the Information Centre, Windmill Road, Wimbledon Common SW19 5NR

AGENDA

06.17.1	Apologies	
06.17.2	Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting	
06.17.3	Minutes of the Board Meeting of 10 th April 2017:	
	i. Part A	Page 1
	ii. Part B (non-conflicted only - sent separately)	
06.17.4	Matters Arising	Page 21
06.17.5	Update on Charity Commission	
	i. Statutory Inquiry – Appointment of an Interim Manager	Page 23
	ii. ██████████	Page 53
06.17.6	Draft 2017/18 Reserves Policy and 2016/17 Audited Accounts	Page 93
06.17.7	Financial Report	Page 145
06.17.8	Commons Strategy	Page 151
06.17.9	Annual Open Meeting	Page 177
06.17.10	WPCC Top X Risk Report	Page 181
06.17.11	██████████ Letter Before Action – WPCC Levy	Page 185
06.17.12	██████████ Jonas/Deloitte Files	Page 199
06.17.13	To Receive the:	
	Annual Conservation Report	Page 211
	Draft Notes of the Wildlife and Conservation Meeting	Page 231

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on Monday 10th July 2017 at 6.00pm in the Information Centre, Windmill Road, Wimbledon Common SW19 5NR

AGENDA

07.17.1	Apologies	
07.17.2	Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting	
07.17.3	Minutes of the Board Meeting of 12 th June 2017	
	i. Resolutions	Page 1
	ii. Draft minutes	Page 7
07.17.4	Matters Arising	Page 23
07.17.5	Update on Charity Commission	
	i. Statutory Inquiry – Appointment of an Interim Manager	Page 31
	ii. [REDACTED]	Page 37
07.17.6	Finance Report and Business Planning	Page 67
07.17.7	Governance Review Update	Page 77
07.17.8	Communication Review Update	Page 85
07.17.9	WPCC Top X Risk Report	Page 91
07.17.10	[REDACTED] - Letter Before Action – WPCC Levy	Page 95
07.17.11	Volume and Frequency of E-mails Various Levy-payer	Page 113
07.17.12	2018 Triennial Election Timetable	Page 167
07.17.13	Ministerial Appointment to the Board of Conservators by the Home Office	Page 171
07.17.14	To receive the draft Notes of the Stakeholder Group Meeting	Page 195

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on Monday 9th October 2017 at 6.00pm in the Information Centre, Windmill Road, Wimbledon Common SW19 5NR

AGENDA

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|-----------------|--|------------------------|
| 10.17.1 | Apologies | |
| 10.17.2 | Review of Recording of Meeting (Discussion and Way Forward) | |
| 10.17.3 | Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting | |
| 10.17.4 | Minutes of the Board Meeting of 10 th July 2017 | |
| | i. Resolutions | Page 1 |
| | ii. Draft minutes | Page 5 |
| 10.17.5 | Matters Arising | Page 2 |
| 10.17.6 | WPCC Finances (including Notes of Finance Meeting)
Draft Investment Strategy, Revised 2017/18 Budgets
and future Reporting | Page 37 |
| 10.17.7 | Update 2016/17 Accounts | |
| 10.17.8 | Update on Charity Commission Statutory Inquiry Interim Manager | Page 73 |
| 10.17.9 | Update Ministerial Appointment to the Board of Conservators
by the Home Office | Page 77 |
| 10.17.10 | Triennial Election 2018 - Report of Returning Officer | Page 87 |
| 10.17.11 | WPCC Top X Risk Report | Page 115 |
| 10.17.12 | The Spencer Benches | Page 121 |
| 10.17.13 | Conservators' Christmas Reception | Page 127 |
| 10.17.14 | To receive the draft Notes: | |
| | i & ii Wildlife and Conservation Meetings and proposals
for a Memorial to Dave Wills | Page 129 &
Page 135 |
| | ii. Stakeholder Group Meeting | Page 142 |
| 10.17.15 | ██████████ (Paper to be circulated separately by
the Chairman, only Conservators present) | |

WIMBLEDON AND PUTNEY COMMONS CONSERVATORS

CONSERVATORS' CONFIDENTIAL MEETING to be held on Monday 11th December 2017 at
6.00pm

AGENDA

PART A

12.17.1	Apologies	
12.17.2	Declarations of Personal or Prejudicial Interests in Respect of Items to be Considered in this Part of the Meeting	
12.17.3	Minutes of the Board Meeting of 9 th October 2017	
	i. Resolutions	Page
	ii. Draft minutes	Page
12.17.4	Matters Arising	Page
12.17.5	WPCC Finances (including Notes of Part 2 Finance Meeting)	Page
12.17.6	Update 2016/17 Accounts	Page
12.17.7	Update on Charity Commission Statutory Inquiry & Interim Manager	Page
12.17.8	Update Ministerial Appointment to the Board of Conservators by the Home Office	Page
12.17.9	Update on the Triennial Election 2018	Page
12.17.10	WPCC Top X Risk Report	Page
12.17.11	To receive the draft Notes:	
	i Wildlife and Conservation Meeting	Page
	ii. Stakeholder Group Meeting	Page
12.17.12	Governance Review Update (to receive and note)	Page
12.17.13	Communication Review Update (to receive and note)	Page

PART B – Conservators Only

12.17.14	Personnel Matters	
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