

**Resolutions from Board Meeting of the
Wimbledon and Putney Commons Conservators (WPCC)
11th February 2019**

Item 02.19.6 December 2018 Management Accounts and Projected Outturn for 2018/19

The Board RESOLVED to receive the management accounts for the period ending the 31st December 2018 and supported the recommendation from the Finance and Investment Committee to approve the projected outturn for 2018/19, based on the adjustments set out in the report.

Item 02.19.7 Proposed Budget 2019/20

The Board RESOLVED to approve the proposed budget for the financial year 2019/20 set out in Appendix 1 of the report as recommended by the Finance and Investment Committee and to include the proposed non-recurring one off costs associated with the development of WPCC's long term strategy as below the line expenditure and for consideration by the Board as part of the 2019/20 Business Plan.

Item 02.19.8 Conservators' Code of Conduct

The Board RESOLVED to approve the updated Code of Conduct for Conservators that sets out the conduct expected of someone in public service and incorporates procedures for managing conflicts of interest, dignity and complaints, enabling WPCC to deal with any breaches of conduct and behaviour by a Conservator.

Item 02.19.9 Access Framework – Charging Policy

The Board RESOLVED to approve in principle the draft WPCC Charging Policy supporting the implementation of the WPCC Access Framework, subject to:

- a) confirmation that the Access Framework and Charging Policy meet the requirements and duties of the Charities Act 2011 and Wimbledon and Putney Commons Act 1871; and
- b) feedback from the WPCC Stakeholder Group and that both documents are then subject to final ratification by the Board.

Item 02.19.10 Car Parking and Byelaws

The Board RESOLVED that efforts be made to improve awareness and to promote and facilitate drivers to pay the voluntary donation at the Commons car parks or to sign up to the voluntary season ticket.

The Board RESOLVED that Byelaw 8 applies to the whole of the Commons and that it is criminal offence liable on summary conviction for a person in charge of any dog not to pick up faeces and dispose of it in a receptacle provided on the Commons or remove it from the Commons.

Item 02.19.11 Establishment of WPCC Supporters' Programme

The Board RESOLVED to:

- a) support 'in-principle' the structure and mechanism as set out in the report for establishing a Conservator-led Supporters' Programme of WPCC; and
- b) share the proposed structure with other organisations/individuals who expressed an interest in a Supporters' Group to ascertain their views and to bring a detailed paper to the April 2019 Board for its approval.

Item 02.19.12 Regulatory Update

The Board RESOLVED to approve the Enquiries, Fee Guidance and Complaints Policy for management of information requests made under the Environmental Information Regulations 2004, subject to the changes made at the Board meeting and confirmation that the policy

adheres to the Information Commissioner's Office guidance and that this be included under the Compliments, Enquiries and Complaints section of the WPCC website.

Present:

Conservators: Mrs Diane Neil Mills, Chairman

Mrs Shirley Gillbe

Mr David Hince

Mr Peter Hirsch

Mr Mike Rappolt

Dr Ros Taylor

Mr Nigel Ware

Officers: Mr Simon Lee, Chief Executive

Mr Stephen Bound, Chief Operations Manager

Ms Paula Graystone, Deputy Clerk and Ranger

Mrs Angela Evans-Hill, PA to CEO and Communications Officer