

**Draft Resolutions from Board Meeting of the  
Wimbledon and Putney Commons Conservators (WPCC)  
18<sup>th</sup> September 2018**

**Item 09.18.5 Chief Executive Report**

The Board RESOLVED:

- a) that following discussion with the Charity's accountants, to un-designate the Mill House funds, which had previously been designated for capital and restoration works, so that in future the funds form part of the WPCC Conservancy Fund;
- b) to approve [REDACTED] a local barrister as an external member of the Constitution Working Group;
- c) to amend the WPCC Conflict of Interest Policy as set out below:  
*Conservators must use their judgment in accepting any gifts and hospitality which might compromise WPCC's reputation and must declare these at the earliest opportunity. The disclosure must include sufficient information to enable appropriate decisions to be taken as to the seriousness of any potential conflict and its management. Conservators should always take decisions solely in terms of WPCC's interests; they should not do so in order to gain financial or other material benefits for themselves, their family, or their friends;*
- d) to align the WPCC Code of Conduct and the WPCC Conflict of Interest Policy by removing the references to gifts and hospitality and conflicts of interest in the WPCC Code of Conduct and accept the policies on both gifts and hospitality and conflicts of interest as set out in the WPCC Conflict of Interest Policy as the approved policies;
- e) to support the submission to the Heritage Lottery Fund of a bid under its Heritage Resilient Programme for development of a strategic masterplan for the Commons and associated research to better understand the use and future direction of Commons.

**Item 09.18.6 Access Decision Framework**

The Board RESOLVED to:

- a) approve in principle the WPCC Access Decision Framework, which enables WPCC to allow requests for access to the Commons to be considered in a comprehensive, consistent and structured manner that respects WPCC's duties, powers and prohibitions, subject to further review by the Board;
- b) instruct officers to prepare a template for WPCC Licences for consideration at a future meeting of the Board.

**Item 09.18.7 Review of Outdoor Learning**

The Board RESOLVED that:

- a) outdoor learning is compatible with the Conservators overriding duties under the Wimbledon and Putney Commons Act 1871 and the charitable purposes of WPCC;
- b) requests to utilise the Commons for outdoor learning activities be assessed in terms of their geographical demand;

- c) the outdoor learning use is compatible with and may be regulated through a Licence arrangement and that the Board authorises officers to enter into these where appropriate.

#### **Item 09.18.8 Clarification of Guidelines for the Triennial Election Procedures**

The Board RESOLVED to:

- a) approve the Clarification of Guidelines for the triennial election procedures, subject to the review of a final draft;
- b) leave the present policy regarding election expenditure unchanged and to not introduce a limit on expenditure for Candidates standing in the triennial elections and to review this position if it is considered necessary in the future.

#### **Item 06.18.9 Financial Investment Managers**

The Board RESOLVED to:

- a) receive the Investment Review paper;
- b) approve WPCCC's General Investment Policy as recommended by the Finance and Investment Committee;
- c) authorise the Chairman of the Finance and Investment Committee to submit the General Investment Policy to two charity investment firms to invite them to prepare a formal written proposal for consideration by the Finance and Investment Committee;
- d) approve the process as set out in the report for WPCCC to approve the appointment of new investment managers, subject to the Finance and Investment Committee having reviewed the detailed proposals from the two charity investment firms and submitted a recommendation to the Board.

#### **Item 06.18.10 Financial Policies**

The Board RESOLVED to approve the:

- a) Capitalisation and Depreciation Policy as recommended by the Finance and Investment Committee;
- b) revised Financial Regulations and Delegations as recommended by the Finance and Investment Committee.

#### **Item 06.18.11 Annual Review of the Risk Register and Top 10 Risks**

The Board RESOLVED to receive the Strategic Risk Register and Top 10 Risks as reviewed by the Audit and Risk Committee.

#### **Item 06.18.11 Update on Charity Commission Statutory Inquiry & Interim Manager**

That the Board RESOLVED to receive the:

- a) letter and Order to the Chairman of WPCCC dated the 28th August 2018 from the Charity Commission confirming that the Commission's Order to appoint an Interim Manager had been revoked with immediate effect;

- b) e-mail received on the 10th September 2018 by the Chairman of WPCC from the Charity Commission confirming that the investigative phase of the Statutory Inquiry into WPCC had been closed;
- c) e-mails to the Chief Executive of the 27th June 2018 and 24th July 2018 from the Charity Commission regarding The Spencer benches and the Chief Executive's letter to the Commission of the 2nd July 2018.

**Present:**

**Conservators:** Mrs Diane Neil Mills, Chairman  
Mrs Shirley Gillbe  
Mr David Hince  
Mr Peter Hirsch  
Mrs Sarah-Jane Holden  
Mr Mike Rappolt  
Dr Ros Taylor  
Mr Nigel Ware

**Officers:** Mr Simon Lee, Chief Executive  
Mr Steve Bound, Chief Operations Manager  
Ms Paula Graystone, Deputy Clerk and Ranger